



DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES

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To: Service Providers, all State and Contracted Staff
From: Jeff Sturm, Developmental Disabilities Program Director
Re: Personal Support Planning Implementation Policy

Attached you will find a copy of the PSP Implementation Policy effective July 1, 2006. We disseminated a draft version of this policy earlier this month for comments and I believe we have incorporated much of the feedback we received into this final version.

We recognize the commitment that many Service Providers, State and Contracted Staff have had to individualized services and the use of Person-Centered Planning within the Developmental Disabilities Service System in Montana for quite some time now and we applaud your efforts and support.

Now, we need to ask for your support again. Much of the feedback we received regarding the implementation of PSP suggested that it not be fully implemented as designed and that it begin with only some of the components being used. After extensive discussion with the consultants who helped the Montana PSP Steering Committee design our PSP system, we felt that this would be detrimental to improving services.

Many of you have been using forms of PSP for a long time but the goal of this activity has been to identify those activities, standardize them and package them into what we can collectively describe as Montana's PSP System. Implementation of Montana's PSP System is a large-scale systems change activity and, to do it right for the benefit of individuals receiving services, we feel that it's necessary to begin using all of the components within a short period of time after training is provided.

I would like to ask for the cooperation of everyone in accomplishing this. I think it's important that we start soon using the entire package of components. It may not be perfect as we begin but I'm confident the process will improve over time as Case Managers, Providers and other team members gain experience and expertise with the PSP Process.

As you will see in the policy there are specific expectations and responsibilities for the Case Managers, Service Providers and other team members. We are involved with activities to lower the case-load sizes of Case Managers but until that occurs it will important for all team members to assume some of the responsibility for implementation of the PSP Process as outlined in the policy.